

To be made out and signed by the Retiring President and President-elect and delivered by the Secretary to the Installing Officer prior to the ceremony on the evening of Installation.



_____ Camp No. _____

Sons of Spanish American War Veterans

_____ 20____

(Month and Date)

TO THE INSTALLING OFFICER:

Sir:

We have the honor to report the following duly elected officers of this Camp for the ensuing year:

President _____

Mail address _____

Senior Vice President _____

Mail address _____

Junior Vice President _____

Mail address _____

Secretary _____

Mail address _____

Treasurer _____

Mail address _____

Sergeant-at-Arms _____

Mail address _____

Chaplain _____

Mail address _____

Trustee _____

Mail address _____

We further certify that the names are spelled correctly and that addresses given are correct.

President-Elect.

Retiring President.

Certificate of President of Camp

And

Report of Installation of Officers

TO THE NATIONAL SECRETARY

Sir:

I have the honor to report that on the ____ day
of _____, 20 ____.

I installed the above named officers of
_____ Camp No. _____,
for the year 20____.

Installing Officer.

*Note – For Camps one copy of this report will
be forwarded to the National Secretary.*

ENDORSEMENT

National Headquarters

Sons of Spanish American War Veterans

_____, 20 ____

Received and reviewed by the National
Headquarters.

National Secretary.

Meeting Dates _____

Meeting Place _____

It is important that the above information be give